



# Even Keel Bi-Polar Disorder Support Association Inc.

## 2014 / 2015 Membership Application Form

Duration of membership is per one financial year (1 July to 30 June or part thereof)

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### Individual Membership Details

(Membership of the Association is open to all members of the community who are at least 18 years of age.)

Membership Type

Title

First Name

Last Name

Street Address

Street Address Line 2

City

State

Post Code

Contact Phone Number

Mobile Phone Number

E-mail Address

### Individual Membership Carer's Contact Details

Can we contact your Carer in case of emergency?

Relationship To You?

Contact Number

Title

First Name

Last Name

Please Inform of Any Information You Would Like Us **Not** To Share with Your Carer?

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## Corporate Membership (\$50.00 per Annum)

Business/Organisation Name

Primary Contact Name

Primary Contact Email

Position

Street Address

Street Address Line 2

City

State

Post Code

Contact Phone Number

Mobile Phone Number

Website

### Additional Contacts For Your Business/Organisation *(Please List Up To Two Alternative Contacts)*

Name

Email address

Name

Email address

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**Individual Membership payments can be made by:**

**Paying Cash or Sending a Cheque to:**

**Even Keel Bi-Polar Disorder Support Association (Inc)  
76 Wittenoom Street  
East Perth WA 6004**

**Type  
Of  
Payment  
Made**

**or by doing an Electronic Transfer direct into our account:**

**Account Name: Even Keel Bi-Polar Disorder Support Association (Inc)  
BSB Number: 306-041  
Account Number: 0606892**

*If you electronically transfer monies please email your details through to the [EK Office Email](#) for a receipt to be issued and posted out to you on our next available working day.*

**Corporate Membership Can Be Tax Invoiced**

## **Notes Regarding Membership:**

It is compulsory for an incorporated association to keep an up-to-date register of all its members. The members' register must list each member's name and postal or residential address. The register must be made available to members for inspection, and a member may also make a copy of all, or part of, the register. Apart from the members' names and addresses, no other information is required for the register for the purpose of the register.

The additional information we collect is to assist us in helping you and your journey therefore we feel that we have a genuine need for keeping additional information about members, we keep a separate list of the information needed. This additional list is not made available to members or any other person for inspection and is treated with the utmost confidentiality.

### **Suspension or Expulsion of Membership**

(1) If the Committee considers that a member should be suspended or expelled from membership of the Association because his or her conduct is detrimental to the interests of the Association, the Committee must communicate, either orally or in writing, to the member-

(a) notice of the proposed suspension or expulsion and of the time, date and place of the Committee meeting at which the question of that suspension or expulsion will be decided; and

(b) particulars of that conduct,

not less than 30 days before the date of the Committee meeting referred to in paragraph (a).

(2) At the Committee meeting referred to in a notice communicated under sub-rule (1), the Committee may, having afforded the member concerned a reasonable opportunity to be heard by, or to make representations in writing to, the Committee, suspend or expel or decline to suspend or expel that member from membership of the Association and must, forthwith after deciding whether or not to suspend or expel that member, communicate that decision in writing to that member.

(3) Subject to sub-rule (5), a member has his or her membership suspended or ceases to be a member 14 days after the day on which the decision to suspend or expel a member is communicated to him or her under sub-rule (2).

(4) A member who is suspended or expelled under sub-rule (2) must, if he or she wishes to appeal against that suspension or expulsion, give notice to the Secretary of his or her intention to do so within the period of 14 days referred to in sub-rule (3).

(5) When notice is given under sub-rule (4)-

(a) the Association in a general meeting, must either confirm or set aside the decision of the Committee to suspend or expel the member, after having afforded the member who gave that notice a reasonable opportunity to be heard by, or to make representations in writing to, the Association in the general meeting; and

(b) the member who gave that notice is not suspended or does not cease to be a member unless and until the decision of the Committee to suspend or expel him or her is confirmed under this sub-rule.



## **Thank You For Your Membership!**

**Our aim at Even Keel is to offer friendship, understanding, information and a sense of hope to people living with Bipolar Disorder or related disorders. We welcome you and value your commitment to help Even Keel assist others with their recovery journey and hope we can assist you when you require.**

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**Office Use ONLY:**

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Type Of Payment Made	Amount Received	Confirmation
Cash	\$10.00	Paid
Cheque	\$20.00	Not Paid
EFT	\$50.00	Other
Invoice Me Please (Corporate Only)	Donation for \$ _____	
Donation Given (\$)	TOTAL (\$)	

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Status	Processed By
Received	Corrine
Processed	Tanya
Completed	Jenny
Other	Michael

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Date Received	Date Processed	Payments Sent Off to Accountant?
<input type="text"/>	<input type="text"/>	YES
		NO
		Other

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Signed As Completed

Any Other Comments: